

Public Document Pack

Argyll and Bute Council
Comhairle Earra Ghaidheal agus Bhoid

Customer Services
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25 March 2014

NOTICE OF MEETING

A meeting of the **BUTE AND COWAL AREA COMMITTEE** will be held in the **EAGLESHAM HOUSE, ROTHESAY** on **TUESDAY, 1 APRIL 2014** at **9:30 AM**, which you are requested to attend.

Douglas Hendry
Executive Director - Customer Services

BUSINESS

1. APOLOGIES

2. DECLARATIONS OF INTEREST

3. MINUTES

- (a) Cowal Community Safety Forum - 27 January 2014 (for noting) (Pages 1 - 6)
- (b) Forward Dunoon and Cowal Group - 3 February 2014 (for noting) (Pages 7 - 10)
- (c) Bute and Cowal Area Committee - 4 February 2014 (Pages 11 - 18)
- (d) Cowal Transport Forum - 28 February 2014 (for noting) (Pages 19 - 24)
- (e) Rothesay Common Good Fund - 4 March 2014 (for noting) (Pages 25 - 26)
- (f) Bute and Cowal Special Area Committee - 4 March 2014 (Pages 27 - 28)

4. PUBLIC AND COUNCILLOR QUESTION TIME

5. CARE INSPECTORATE

Verbal update by Area Manager (Operations)

6. OLDER PEOPLES CARE AT HOME SERVICE UPDATE

Report by Area Manager (Operations) (Pages 29 - 38)

- 7. THIRD SECTOR GRANTS**
Report by Community Development Officer (Pages 39 - 42)
- 8. UPDATE ON AREA SCORECARD FQ3**
Report by IOD Programme Manager (Pages 43 - 50)
- 9. ECONOMIC DEVELOPMENT ACTION PLAN**
Report by Economic Development Manager (Pages 51 - 60)
- 10. SCHOOL HOLIDAYS AND IN SERVICE DAYS 2015/16**
Report by Head of Education (Pages 61 - 64)
- 11. WIND FARM TRUST REPORTS**
Report by Area Governance Manager (Pages 65 - 72)
- 12. ROTHESAY PAVILION PROJECT**
Presentation and Verbal Update by Nicholas Merriman
- E1 13. ROTHESAY CHORD**
Report by Project Officer (Pages 73 - 74)
- E2 14. ARDENCRAIG TEAROOM**
Report by Asset Manager (Pages 75 - 76)
- E2 15. 109 ALEXANDER STREET**
Report by Asset Manager (Pages 77 - 78)

The Committee will be asked to pass a resolution in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the public for items of business with an “E” on the grounds that it is likely to involve the disclosure of exempt information as defined in the appropriate paragraph of Part I of Schedule 7a to the Local Government (Scotland) Act 1973.

The appropriate paragraphs are:-

- E1 Paragraph 6** Information relating to the financial or business affairs of any particular person (other than the authority).
- E2 Paragraph 9** Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.

BUTE & COWAL AREA COMMITTEE

Councillor Gordon Blair	Councillor Michael Breslin
Councillor Robert Macintyre (Chair)	Councillor Bruce Marshall (Vice Chair)
Councillor Alex McNaughton	Councillor James McQueen
Councillor Len Scoullar	Councillor Isobel Strong
Councillor Dick Walsh	

Contact: Danielle Finlay, Area Governance Assistant - 01631 567945

MINUTES of MEETING of COWAL COMMUNITY SAFETY FORUM held in the CUSTOMER SERVICES OFFICE, 22 HILL STREET, DUNOON on MONDAY, 27 JANUARY 2014

Present: Councillor Bruce Marshall (Chair)

Jo Rains, Environmental Health Manager
Stephen Doogan, Area Governance Officer
Robert Cowper, Anti-Social Behaviour Coordinator
James Howard, Trading Standards Officer
Ailsa Cunningham, Environment Warden
Kenny MacRoberts, Police Scotland
Andy Maclure, Scottish Fire and Rescue
Nic Banks, ACHA
Solena MacLeod, Resident of Ardenslate

1. APOLOGIES

Apologies for absence were received from Heather Jeffries, ACHA and Julie Thomson, Argyll and Bute Council.

2. MINUTES

The Minute of the Cowal Community Safety Forum of 4 November 2013 was approved as a correct record.

3. MATTERS ARISING

The Anti-Social Behaviour Coordinator advised that the CCTV system was still currently with Streetscene and positioned in Hanover Street Gardens. The Environment Warden advised that the dog fouling issue has improved since the CCTV camera has been in place at Hanover Street/Albert Terrace Gardens and that they no longer require it at this location.

The Anti-Social Behaviour Coordinator informed the Forum that there was a request at the Anti-Social Behaviour Group meeting last week to consider putting the CCTV camera at Church Street in Dunoon and Councillor Marshall suggested that we consider putting the camera at the Ardenslate Shop to try and solve the litter issue.

The Antisocial Behaviour coordinator agreed to discuss this with partners but reminded the group that CCTV was usually intended to be used where there was no physical presence monitoring the ASB issue which may not be the case here.

The Area Governance Officer advised that Tracy Preece from Choose Life could not attend this meeting but she will come to the next meeting in April.

4. PARTNER UPDATES

(a) POLICE SCOTLAND

Kenny MacRoberts from Police Scotland advised that they have a very quiet Christmas period with only 1 serious assault and the Christmas Strategy worked very well in relation to disturbances.

He advised that they have recently started rural watch which will run in conjunction with neighbourhood watch, there will be a bimonthly newsletter to update members of the community in the local area.

He informed the forum that there have recently been complaints received in relation to speeding on Victoria Road. He further advised that the Council are looking at options for putting up fencing to reduce the speeding at McArthur Street and Hanover Street, along with speed bumps for 20 yards.

Police Scotland are currently undertaking joint working with the Environment Warden in the Council to tackle the dog fouling issue with an evening shift to promote this.

(b) TESSA

The Area Governance Officer spoke on the project, noting that 8 schools in Argyll and Bute remain extremely engaged with the programme and that there is now a follow on worker who spends 2 days twice a year in each school, a process which is working very well. It was also noted that there is a full time support worker for young people with learning disability currently undertaking long term work in MAKI, the project is considering how this part of the service could be extended to other areas. The group noted with concern the uncertainty of the funding situation for TESSA beyond 2015

(c) SCOTTISH FIRE AND RESCUE

Andy Maclure from Scottish Fire and Rescue updated the Forum on the recent incidents which took place between 1st October 2013 and 25th January 2014 in the Cowal Area. He advised there had been 47 false alarms in the sheltered housing complex and they are aiming to try and reduce the number of false alarms.

(d) ARGYLL AND BUTE COUNCIL

Environmental Health

Jo Rains from Environmental Health updated the Forum on a number of Community Safety Based projects that are underway in her service. To illustrate one aspect of the work being undertaken she gave a presentation to the Forum on the risk and vulnerabilities relating to Legionnaires Disease and the work being done by her service to mitigate this by tackling issues in Spas and Public pools. Jo noted the substantial increase in the number of rental holiday properties which are having spas installed.

The Forum noted the information provided.

Streetscene

Ailsa Cunningham from Streetscene advised that they are still one person down in the department. She further advised that they have recently sent out two warning letters in regard to litter dropping and the dog fouling issue is still a problem.

She informed the Forum that there have been complaints received about bins not being collected and advised that this is due to the bin lorries starting their run at 8am and people have not put their bin out on time. The Area Governance Officer agreed to contact amenity services to see if there was any possibility of having the 8.00 am time for collection put on the side of the lorries.

Anti-Social Behaviour

Robert Cowper updated informed the Forum that there are now 10 cases in the last week which have had actions placed against them, 2 people have received final warning, 1 person subject to case conference meeting and 1 recommended for mediation. He advised there have been joint working visits involving Police Scotland and the Housing Association staff to tackle these issues. They have recently lost their Social Work representative but will have a new person attending for the next meeting.

Councillor Marshall thanked Robert for his hard work and it has caused a huge decrease in anti-social behaviour in Dunoon.

5. FUTURE DIRECTION OF THE GROUP

The Anti-social Behaviour Co-ordinator gave a brief update on progression of the Single Outcome Agreement in relation to Outcome 6 – People Live in Safer and Stronger Communities, noting that this work is being lead by Chief Superintendent Barry McEwan of Police Scotland. It was noted that there is likely to be a strategic Tasking and coordinating Group. The process for dealing with local issues is also being considered, potentially with a view to local Community Planning Groups taking on that role. The Forum expressed concern about the potential for really local issues to be lost in that process, and it was noted that a further update will be considered at the next meeting of the group.

6. NO COLD CALLING

James Howard from Trading Standards gave a verbal update on the progress of the Cold Calling campaign. He advised they are working with Police Scotland to try and reduce the number of incidents in the area and that they are still waiting on funding, but have leaflets ready to go.

7. AOCB

Ardenslate Shop

Councillor Marshall updated the Forum on his recent meeting 2 weeks ago in relation to Ardenslate Shop.

Solena MacLeod, a resident of Ardenslate advised she is fed up with the litter from the shop not being picked up and going into her garden. She advised she has written to ACHA and the Council previously, and on 18th December she wrote to the local Councillors to try and resolve this issue. She further advised that the grass needs cut and the fences need repaired as it is becoming a danger to people.

Councillor Marshall advised he had met with David Mitchell, the Head Teacher of Dunoon Grammar School and he is working closely with the school children to mitigate the litter issue. David wrote to the shop owner on 7th January to try and address the litter problem but has had no response and has made plans in the meantime to stop the junior children going down the street at break time.

It was agreed that Ailsa Cunningham from Streetscene and Nick Banks from ACHA would try and help as much as possible to reduce the amount of litter around the shop.

Water Safety

Jo Rains from Environmental Health asked if water safety could be put on the agenda for the next meeting as she feels we need to promote this more.

8. DATE OF NEXT MEETING

It was agreed that the date of the next Cowal Community Safety Forum would be held in April and the Area Governance Assistant would be in contact with members of the forum to confirm the date.

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**MINUTES of MEETING of FORWARD DUNOON AND COWAL GROUP held in the
CUSTOMER SERVICES OFFICE, 22 HILL STREET, DUNOON
on MONDAY, 3 FEBRUARY 2014**

Present: Councillor Bruce Marshall (Chair)

Councillor Michael Breslin

Councillor Gordon Blair

Attending: Stephen Doogan, Area Governance Officer
Ailsa Cunningham, Environment Warden
Catriona Craig, Cowal Marketing Group
Colin Moulson, PA23 BID

1. APOLOGIES

Apologies were received from Councillors McNaughton and McQueen.

2. MINUTES

The Minutes of the previous meeting of 2nd December 2013 were approved as a correct record, subject to the amendment on page 2 at item 5, paragraph 3, there are 900,000 leaflets, not 50,000.

3. MATTERS ARISING

(a) BURGH HALL UPDATE

The Chair informed the Group that Dunoon Burgh Hall Trust received confirmation on 28th January that Creative Scotland have awarded £15K for immediate funding to develop the Stage 2 bid for £480K. Heritage Lottery Fund have a recommendation coming to their Board to award £550K+, Historic Scotland have awarded £150K and a further £250K has been previously donated. Cllr. Marshall advised that this money would bring confirmed funding up to £1.445M which is just £155 short of the required £1.6M and that there is a possible £50K that may come from the Monuments Trust after their meeting in March.

The Chair further advised that planning permission has been granted and Historic Scotland are happy for the planned works to take place. If all goes according to plan, work will commence in late autumn. He advised that in the meantime, the Project Worker, Ann Campbell, and Arts Worker, Jenny Hunter have put together a full programme of events to take place before the Hall is closed for restoration.

The Group had a discussion on the hall being closed for 18 months from October/November and the Chair agreed to raise this issue with the Burgh Hall Committee to see what other venues are available for the time in which the hall is closed, as the Queen's Hall will also be closed.

The Area Governance Officer agreed to approach Education for potential costs and availability of Hillfoot Street Primary and Dunoon

Grammar School.

(b) PROMOTION OF OFF ROAD CYCLING ROUTES

The Group had a discussion re the promotion of off road cycling routes. Councillor Breslin advised that the funding for this is coming from the Climate Challenge Fund and the Group suggested putting a request in from the 3 Community Councils for lottery funding to help support this.

The Chair suggested to contact Fergus Murray, the Head of Economic Development and Strategic Transportation and Sybil Johnson, the Senior Planning and Strategies Officer and get them involved too, the Area Governance Officer agreed to contact them.

The Chair agreed to contact Mike Cantlay, the Chairman of Visit Scotland.

4. UPDATE FROM SUB GROUP - PROMOTION OF DUNOON AND COWAL

The Chair updated the Group on the recent Sub Group meeting that met on 14th January to discuss the possibility of helping to promote cycling tourism in Cowal.

He advised that work had been carried out over the previous 3 years by a Group led by Gordon Ross MD Western Ferries. This was discussed and the Group had identified several "in forest" routes and one 25 mile route which is almost completely "in forest" on the Forestry Commission's own land.

He further advised that two keen young off road bikers had joined the meeting of the subgroup and had given their views on what would attract bikers from across the water. They noted there were some very interesting extreme routes close to Dunoon although not all on the Forestry Commission's land. The Group thought that Cowal could host an event and attract a good number of bikers that would help to create more interest in the area.

The Chair advised that since the subgroup meeting, he is aware that an initiative by Dunoon Community is interested in creating an event that would be mainly road based and might possibly run from Hunters Quay to Ardentinny and return "in forest".

5. PA23 BID

Colin Moulson from PA23 BID updated the Group on his draft events calendar for 2014. He advised that they are launching a Foot Golf event at Cowal Golf Club on 11th April followed by a Family Fun Run on 31st May, (Foot Golf being a relatively new, but fast growing game where a size five football is used, the green is moved and new, suitably enlarged holes are created.)

Colin also advised that there would be a kids run that will be round the town centre and the adults run will be along Kirn and West Bay.

PA23 BID are also holding an event on Friday 4th and Saturday 5th July to tie in with American Independence Day where he will have American themed stalls with a BBQ.

He advised that on 13th July it is hoped to hold events from 12pm onwards for the Commonwealth Games in Sandbank, Kirn and the Town Centre which will link in with the baton coming through Dunoon Grammar School at 6:45pm. Colin advised he is hoping to have the Commonwealth Games flag flying right through the summer to keep reminding people of this event. When asked, Colin agreed that PA23 BID would pay for the necessary flags He also informed the Group that he is hoping to hold a Triathlon at the end of September/start of October and a Ladies Day out in late October with stalls for Nail & Beauty etc.

Finally, he advised that on Saturday 29th November PA23 BID is holding an event for "Dunoon Dazzles" and the Christmas Lights Switch on and is hoping to hold a food market on a Sunday to try and get Dunoon open on a Sunday between April and October Colin agreed to get in touch with the bus companies to let them know.

The Chair suggested Colin get in touch with Fergus Younger in relation to the food market.

Ailsa Cunningham suggested we get involved with the World War One event which is coming up this September and the Area Governance Officer agreed to contact Councillor Maurice Corry, who is the Chair of the World War One Commemoration Steering Group.to enquire as to any budget available for the commemoration.

6. TIMETABLING ISSUES

The Group had a discussion regarding the timetable issues in the area. Councillor Breslin advised that hopefully these changes will work in practice and that Douglas Blades, the Transport Officer seems confident it will work.

The Chair advised that Douglas Blades is currently looking into an all day travel ticket that will take you anywhere in Dunoon and Cowal similar to metropolitan "hopscotch" tickets. He also advised that West Coast Motors won the contract.

7. AOCB

Councillor Breslin suggested we think carefully about someone to help with marketing work on a paid basis for the promotion of off road cycling routes as this could be a full time job for someone.

8. DATE OF NEXT MEETING

The Group agreed to set dates for the following year to be held on Monday 14th April, Monday 11th August and Monday 10th November all commencing at 2pm in the Customer Services Office, 22 Hill Street, Dunoon.

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**MINUTES of MEETING of BUTE AND COWAL AREA COMMITTEE held in the CASTLE HOUSE,
DUNOON
on TUESDAY, 4 FEBRUARY 2014**

Present: Councillor Robert E Macintyre (Chair)

Councillor Gordon Blair	Councillor Bruce Marshall
Councillor Michael Breslin	Councillor Len Scoullar
Councillor Alex McNaughton	Councillor Isobel Strong
Councillor James McQueen	Councillor Dick Walsh

Also Present: Councillor Ellen Morton, Deputy Leader of the Council (item 6 onwards)

Attending: Douglas Hendry, Executive Director of Customer Services (item 6 onwards)
Arthur Nichol, Interim Director of Development and Infrastructure (item 14 only)
Shirley MacLeod, Area Governance Manager
Morag Brown, Business Improvement Manager
Ishabel Bremner, Economic Development Manager
Callum Robertson, Roads Performance Manager
Susan Mair, Legal Manager (item 6 onwards)
Allan MacDonald, Performance Manager (South)
Caroline Sheen, Estates Surveyor
Helen Ford, Project Manager, Helensburgh CHORD (item 14 only)
Callum Duncan, Malcolm Fraser Architects (item 14 only)
Lorna Whyte , Facility Manager (item 14 only)

1. APOLOGIES

There were no apologies for absence intimated.

2. DECLARATIONS OF INTEREST

There were no declarations of interest intimated.

The Chair asked, and the Committee agreed, to take an additional item of business relating to a verbal update on the Rothesay CHORD Project as a matter of urgency in terms of Standing Order 3.2.2 due to the recent announcement about the outcome of a funding application. This item is recorded at item 15 of this minute.

The Chair ruled and the Committee agreed to take the agenda items out of sequence in order to let the public ask questions for the Rezoning Request by Strone Primary School at item 4. Therefore public question time was taken at item 5 of this minute.

3. MINUTES

(a) FORWARD DUNOON AND COWAL GROUP - 2 DECEMBER 2013 (FOR NOTING)

The Minutes of the Meeting of the Forward Dunoon and Cowal Group of 2 December 2013 were noted.

(b) BUTE AND COWAL AREA COMMITTEE - 3 DECEMBER 2013

The minutes of the meeting of Bute and Cowal Area Committee of 3 December 2013 were approved as a correct record.

(c) BUTE AND COWAL SPECIAL AREA COMMITTEE - 7 JANUARY 2014

The Minutes of the Bute and Cowal Special Area Committee meeting of 7 January 2014 were approved as a correct record.

(d) COWAL GAMES PARTNERSHIP - 7 JANUARY 2014 (FOR NOTING)

The Minutes of the Cowal Games Partnership meeting of 7 January 2014 were noted.

(e) ROTHESAY CHORD PROJECT BOARD - 14 JANUARY 2014 (FOR NOTING)

The Minutes of the Rothesay CHORD Project Board meeting of 14 January 2014 were noted.

(f) BUTE COMMUNITY SAFETY FORUM - 24 JANUARY 2014 (FOR NOTING)

The Minutes of the Bute Community Safety Forum meeting of 24 January 2014 were noted.

4. REZONING REQUEST BY STRONE PRIMARY SCHOOL

The Committee gave consideration to a report from the Business Improvement Manager with regards to Strone Primary School Parent Council's request to re-zone the catchment area of the school.

This item was discussed at the last Business Day meeting where it was decided to refer to the Area Committee with a recommendation that full Council be asked to agree to a full consultation on the proposed change in accordance with the Schools Consultation (Scotland) Act 2010.

Motion

Support the recommendations in the paper, let it go to the Council meeting and to a public consultation.

Moved by Councillor Marshall, seconded by Councillor McNaughton.

Amendment 1

This paper be deferred to a future meeting of the area committee to allow time to include detailed school roll projections for the Cowal schools. The school roll projections will also allow more detailed financial projections to be included.

Moved by Councillor Breslin, seconded by Councillor Strong.

Amendment 2

To take no action and to maintain the status quo.

Moved by Councillor Walsh, seconded by Councillor McQueen.

Decision

A vote was taken on all the proposals with each Member having one vote. Each of the proposals received 3 votes and there being an equality of votes, the Chair gave his casting vote for the motion which then became the resolution of the Area Committee.

(Ref: Report by the Business Improvement Manager dated 10 January 2014 – submitted).

5. PUBLIC AND COUNCILLOR QUESTION TIME

Iain McNaughton from Sandbank Community Council asked the Committee why at this time of economic stringency should any decision be made on the Cowal schools?

The Chair advised Iain that there are to be no school closures in the Council over the next 3 years.

Iain also asked why the report on the rezoning request by Strone Parent Council is being looked at in isolation?

The Chair advised that it is a placing request for parents to send their children to school not in their catchment areas.

Iain asked about the prospect of new housing developments in the Strone catchment area and asked if these would be taken up by young families? He also raised the issue around the additional cost of new teachers and transport for children.

The Business Improvement Manager advised if the 12 children are moved into Strone Primary School then they would need another teacher.

Rhona Altin from Sandbank Community Council asked the Committee if the boundaries were changed, what did they hope to gain and would it make a difference as parents can still choose what school they put their child to.

Councillor Marshall advised that the catchment area will protect Strone Primary School by widening the area and protecting it from potentially closing in 3 years.

6. ECONOMIC DEVELOPMENT ACTION PLAN

The Economic Development Manager summarised a report regarding the Economic Development Action Plan (EDAP), the purpose of which was to seek approval for a five year plan to align with the current EDAP and Local Development Plan.

Motion

Bute and Cowal Area Committee does not approve the first iteration of the area EDAP at this time and agrees that officers further consider the points made by members and redraft the area EDAP. That updated draft be presented at the next Bute and Cowal Business Day, the next Area Community Planning Partnership and then to the next Area Committee for finalisation. The redrafted area EDAP to be prepared in a way that recognises the Argyll and Bute EDAP policy approach (the three Cs) and to reflect more the economic development needs for the Bute and Cowal area for the next 5 years.

Moved by Councillor Walsh, seconded by Councillor Marshall.

Amendment

- 1 Delete recommendation 2.1 and 2.2
- 2 Replace these with:
 1. Update the action plan with SMART targets directly related to Bute and Cowal for the year 2014/15 and taking into account the other comments made at the February Area Committee meeting.
 2. Circulate the amended draft paper to all members of the ACPG and the area committee for further comments.
 3. Bring the amended paper and comments back to the next Area Committee meeting on Tuesday 1 April 2014 for final approval.

Moved by Councillor Breslin, seconded by Councillor Strong.

Decision

The Committee agreed to carry the motion and hold a workshop seminar on a date to be arranged to update the action plan and bring it forward as agreed in the motion.

(Ref: Report by the Economic Development Manager dated 4 February 2014 – submitted).

7. ROADS REVENUE BUDGET - FQ3

A report was presented to the Members by the Roads Performance Manager which provided information on roads maintenance revenue activities being delivered in 2013/14 and also detailed the current level of expenditure of the Roads Operations Revenue Budget.

This report follows on from the report which was presented at the December 2013 Area Committee.

Decision

The Members noted the contents of the report.

(Ref: Report by the Head of Roads and Amenity Services dated 14 January 2014 – submitted).

8. AREA COMMITTEE MEETING CYCLE

The Area Governance Manager presented a report to the Committee seeking approval of the proposed cycle of Bute and Cowal Area Committee, Business Day and Community Planning Group meetings for the period April 2014 to April 2015.

Decision

The Committee:

1. Agreed the proposed meeting cycle;
2. Agreed for all Area Committees and Business Days to commence at 9:30am;
3. Agreed for all Community Planning Group meeting to commence at 2:00pm; and
4. Agreed that the Area Governance Manager explore the use of Struan Lodge and the Community Centre in Edward Street, to host the Dunoon meetings if the wifi issue is not resolved in Castle House.

(Ref: Report by the Executive Director of Customer Services dated 24 January 2014 – submitted).

9. REQUEST FOR ALTERATION TO BUTE SCHOOL HOLIDAYS AND IN SERVICE DAYS 2014/15

A report was put to the Members requesting an alteration to Bute School Holidays to allow pupils and staff to attend Bute Agricultural Show which is held on the 13 August 2014, a school term day.

The Bute Schools have requested that this day is exchanged for the in-service day on 13 November 2014.

Decision

The Committee agreed to the alteration to the school in-service day calendar for the reason given that the Bute Agricultural Show is a valuable asset to the wider community on Bute.

(Ref: Report by the Executive Director of Community Services dated 24 January 2014 – submitted).

The Committee resolved in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, to exclude the public for the following 5 items of business on the

grounds that it was likely to involve the disclosure of exempt information as defined in Paragraph 6,9,9,9 & 9 respectively of Part 1 of Schedule 7A to the Local Governments (Scotland) Act 1973.

10. DUNOON 5 ASIDE PITCH

The Area Performance Manager spoke to a report on the Dunoon 5 Aside Pitch.

Decision

Members agreed to the recommendations contained within the report at 2.1 and 2.2.

(Ref: Report by the Head of Roads and Amenity Services dated January 2014 – submitted).

11. SANDBANK OLD SCHOOL/COMMUNITY CENTRE

A report advising the Committee of the outcome of a tender exercise was considered.

Decision

Members agreed to the recommendations contained within the report at 2.1 and 2.2

(Ref: Report by the Asset Manager dated 27th January 2014, submitted).

12. GROUND, ASHTON VIEW, EDWARD STREET, DUNOON

The Estates Surveyor spoke to a report by the Director of Customer Services with regard to an area of land at Ashton view.

Decision

Members agreed to the recommendations contained within the report at 2.1.

(Ref: Report by the Director of Customer Services dated 7 January 2014 – submitted).

At 12.30pm the Chair ruled, and the Committee agreed, to adjourn the meeting to allow another scheduled meeting to take place, and agreed to reconvene the Area Committee at 2pm.

The reconvened meeting commenced at 2:30pm.

Councillor Len Scoullar left the meeting and did not return.

13. TOWARD SAILING CLUB

A report was put to the Committee by the Legal Services Manager seeking instructions in regard to the Sailing Club.

Decision

Members agreed to the recommendations contained within the report at 2.1 in accordance with a motion moved by Cllr Walsh and seconded by Cllr Breslin.

(Ref: Report by the Legal Services Manager dated February 2014 – submitted).

14. QUEENS HALL - REVIEW OF ISSUES AND CHALLENGES

A report providing both elected Members and Senior Council Officers with an overview of the issues and challenges currently facing the CHORD Queen's Hall Project and the associated Wooden Pier Project (funded through successful ERDF and RCGF grant applications), was considered.

Decision

Members agreed the recommendations detailed in the report submitted by the Interim Executive Director of Development and Infrastructure.

(Ref: Report and presentation by the interim Executive Director of Development and Infrastructure dated 31st January 2014, submitted).

15. VERBAL UPDATE ON ROTHESAY CHORD

Members received a verbal update from the CHORD Programme Manager in relation to the outcome of recent funding applications relating to Rothesay CHORD projects.

Decision

Members noted the update provided.

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**MINUTES of MEETING of COWAL TRANSPORT FORUM held in the CASTLE HOUSE,
DUNOON
on FRIDAY, 28 FEBRUARY 2014**

Present: Councillor Alex McNaughton (Chair)

David Taylor, Argyll Ferries
Simon Richmond, Argyll Ferries
Gordon Ross, Western Ferries
Archie Reid, Strachur Community Council
Eleanor Stevenson, South Cowal Community Council
Fulton McInnes, Hunters Quay Community Council
Iain MacInnes, Lochgoil Community Council
Elizabeth McBride, Kilfinan Community Council
Callum Rae, West Coast Motors
Paul Farrell, Engineer/Technical Officer
Douglas Blades, Public Transportation Officer
Martin Arnold, Public Transportation
Stephen Doogan, Area Governance Officer

1. APOLOGIES

Apologies were received from Sean Clemie, Transport Scotland, David Sumsion and Susan McFadyen.

2. MINUTES

The Minutes of the previous meeting of 18th October 2013 were approved as a correct record.

3. MATTERS ARISING

There were no matters arising.

4. A83 TURNING CIRCLE UPDATE

Douglas Blades, the Council's Transport Officer advised the Forum that the A83 turning circle land has now been purchased and the Tender for the works has been issued and Won. The tender is currently in its 10 day standstill period and after that completes it is hoped that work will quickly commence, weather permitting

The Forum had a discussion on available additional parking at the site and who was likely to use the Forestry Commission car park. Douglas Blades agreed to contact David Robertson from Forestry Commission Scotland to confirm that the existing car park will still be able to be used in the future.

Douglas Blades agreed to email round a copy of the plan for the A83 turning circle to all members of the Forum.

5. UPDATE OF ROAD WORKS ON REST AND BE THANKFUL (A83)

Iain MacInnes from Lochgoil Community Council advised the Forum that if the A83 is closed, the signage is confusing for people that are not from

the area, and the signage does not currently carry any indication that it is possible to can travel to Dunoon and get the ferry from there

He asked the Forum if there is anything we can do in regard to the signage as the new signage at Inveraray has made a big difference. It was also suggested that the forum should continue to lobby for signs at Tarbet, and just after the stonemollen roundabout to warn traffic in advance of road closures.

Gordon Ross from Western Ferries advised that there had recently been an email cascaded round from Transport Scotland which had carried no mention of the ferries being available in the event of road closures. He informed the Forum that he is due to have a meeting in the next couple of weeks with Jim Smith, the Council's Head of Roads and Amenity Services and Keith Brown from Transport Scotland to discuss these issues. He advised that Strachur and Lochgoilhead also need signage as it is not clear.

Iain MacInnes asked if there was any progress with Transport Scotland closing the A83 for half a day to monitor the traffic flow. The Chair advised there had been no progress yet.

Paul Farrell advised that there are traffic monitoring programmes used on the roads so there would be no need to close the road for half a day. Paul agreed to take this matter forward and discuss with BEAR Scotland.

The Area Governance Officer agreed to liaise with the chair to arrange a meeting between the Chair, Transport Scotland and Iain MacInnes to discuss the traffic flow and bring an update back to the next meeting.

6. FERRIES UPDATE

David Taylor from Argyll Ferries reported to the Forum on the ongoing issues they are having with cars parking on the bus spaces at the ferry terminal.

The Area Governance Officer agreed to write to the Harbour Master requesting that this issue be addressed.

Paul Farrell advised that as of 12th May 2014, new Parking Enforcement Officers would be in place and would be able to issue fixed penalty notices for illegal parking so this may reduce the problem.

7. ALTERATION TO BUS TIMETABLES (SCHOOLS)

Douglas Blades updated the Forum on a meeting he due to have with the Head Teacher of Dunoon Grammar School in regard to the school wanting to change the bus times.

Douglas has concerns over this change and so do members of the community.

Concerned Members of the Forum agreed to write to the Head Teacher in their capacity as community councillors, or concerned parents expressing their concerns.

8. UPDATE ON "HOPSCOTCH" AND SIMILAR TICKETS

David Taylor from Argyll Ferries advised they are currently reviewing all ticket groups and are bringing in more options as this will encourage tourism in the area.

He suggested it would give people ideas of where to travel and offering "day out" programmes highlighting the West Coast of Scotland would make people more aware of the facilities which are close to Glasgow.

He advised they are now working along with Visit Scotland to promote this initiative and CalMac tickets can now be purchased in any Visit Scotland shop as well as online.

9. LICENSING ISSUES

The Area Governance Officer advised that since the last meeting, the Governance and Risk Manager contacted the Licensing Department in regard to Taxi Drivers standing out on the road at John Street, causing a hazard for other drivers in cars and buses.

Callum Rae from West Coast Motors informed the Forum that this was still an ongoing problem for bus drivers when passing through John Street.

Paul Farrell agreed to email the taxi association to raise this matter again.

10. LINKING SERVICES DUNOON TO ARDENTINNY

Douglas Blades advised that the new time table for linking services between Dunoon and Ardentenny will commence in April of this year.

He advised that West Coast Motors won the tender contract.

Archie Reid from Strachur Community Council advised there had recently been 2 complaints made due to a customer giving verbal abuse to a bus driver. Douglas advised that this is being looked into. And that a driver is fully entitled to refuse a passenger entry if they are abusive, and is similarly entitled to require them to leave the bus for this type of behaviour.

11. ARGYLL KAYAK TRAIL

The Area Governance Officer outlined the Argyll Kayak Trail project which has been done in consultation with local Kayak clubs stramash and other partners. He described it as similar in concept to the Kintyre Way but on water. The trail goes from Helensburgh, round Bute, up through the Crinan Canal and Tarbert.

He advised that this has been funded through the LEADER Programme and that a map has been produced for this trail which sets out 9 points where there are stop over places with BBQ points.

The was project is being highlighted as a tourist initiative, but also to ensure that the ferry operators are aware of it and are supportive in terms of allowing Kayaks to where possible to be treated in the same way as Bikes and where appropriate, can be carried without additional cost.

He advised that the official launch date for the trail will be in May 2014.

12. AOCB

Douglas Blades raised an issue about the bus shelters in Dunoon being damaged. He asked members of the Forum to please let him know if anyone was aware of damaged bus shelters in Argyll and Bute and to let him know as soon as possible as he is only aware when it is brought to his attention, and therefore he can solve the problem.

Iain MacInnes raised an issue about the Lochgoilhead bus run on a Monday morning at 7am, he informed the Forum that quite often the gritting lorry is behind the bus and not in front. Paul Farrell agreed to look into this matter and report back to the group.

13. DATE OF NEXT MEETING

The dates of the next Cowal Transport Forums for the rest of the year will be held on:-

Friday 6th June at 10am in Castle House, Dunoon

Friday 5th September at 10am in Castle House, Dunoon

Friday 5th December at 10am in Castle House, Dunoon

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**MINUTES of MEETING of ROTHESAY COMMON GOOD FUND held in the EAGLESHAM
HOUSE, ROTHESAY
on TUESDAY, 4 MARCH 2014**

Present: Councillor Robert MacIntyre (Chair)

Councillor Isobel Strong

Attending: Shirley MacLeod, Area Governance Manager

1. APOLOGIES

Apologies were received from Councillor Len Scoullar.

2. DECLARATIONS OF INTEREST

There were no declarations of interest intimated.

Shirley MacLeod, Area Governance Manager, informed Members that in the absence of Cllr Scoullar the meeting would be inquorate and advised that if Members were minded they could delegate determination of item 4 to her in consultation with the attending Members. Members agreed to delegate determination to Mrs MacLeod for discussion of this item.

3. MINUTES

The minutes of the Rothesay Common Good Fund meeting held on the 5 November 2013 were approved as a correct record.

At item 6(b), the Area Governance Manager, in consultation with Members, agreed that there would not be an award to this Group given that the Common Good Fund do not fund materials.

The Committee resolved in terms of Section 50A(4) of the Local Government (Scotland) Act 1973, to exclude the public for the following item of business on the grounds that it was likely to involve the disclosure of exempt information as defined in Paragraph 6 of Part 1 of Schedule 7A to the Local Governments (Scotland) Act 1973.

4. APPLICATION FOR FINANCIAL ASSISTANCE

(a) WEST REGIONAL DEVELOPMENT SQUAD

Members considered an application from Philip Ware of Rothesay.

Decision

The Area Governance Manager, in consultation with Members, agreed to disperse £200.

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**MINUTES of MEETING of BUTE AND COWAL AREA COMMITTEE held in the EAGLESHAM
HOUSE, ROTHESAY
on TUESDAY, 4 MARCH 2014**

Present: Councillor Robert E Macintyre (Chair)

Councillor James McQueen
Councillor Isobel Strong

Councillor Bruce Marshall

Attending: Shirley MacLeod, Area Governance Manager
Callum Robertson, Roads Performance Manager
Pamela MacLeod, Project Manager – Self Directed Support
David Forshaw, Accountant

1. APOLOGIES

Apologies were received from Councillors Breslin, Blair, McNaughton, Scoullar and Walsh.

2. DECLARATIONS OF INTEREST

There were no declarations of interest intimated.

3. CAPITAL ROADS RECONSTRUCTION PROGRAMME 2014-2015

A report providing the proposed Capital Roads Reconstruction Programme for the forthcoming financial year (2014 to 2015), was considered. The draft programme was presented to Members on 13th February 2014 at the recent Council Budget Meeting.

In February 2012, the Council approved £21M investment in roads reconstruction for 2012-15. This is the third year element of the 3 year network recovery plan with estimated costs of approximately £7M being applied.

Decision

The Committee noted the progress of the Roads Reconstruction Programme for 2012-2015.

(Ref: Report by the Head of Roads and Amenity Services dated 24 February 2014, submitted).

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ARGYLL & BUTE COUNCIL**CUSTOMER SERVICES****BUTE AND COWAL
AREA COMMITTEE
1st April 2014**

CARE AT HOME PROVISION

1. SUMMARY

The purpose of this report is to update the Area Committee on the findings of the 3rd quarterly evaluation of the Care at Home provision within the Bute and Cowal area.

This report has been broken down to show the progress and joint working that has been put into place to ensure that a high quality service is provided, as it is recognised that this service is provided to vulnerable individuals, predominately by lone workers, in the home environment.

2. RECOMMENDATIONS

The remit of the Procurement and Commissioning Team together with the Homecare Procurement Officers is to ensure best value, contract compliance, quality of services and customer satisfaction. This will support Community Services to commission quality Care at Home services via the formal procurement and commissioning procedures.

3. DETAIL**OUTCOME OF TENDER**

Within the Bute and Cowal locality, almost 70% of the service has historically been provided by the independent sector. The three providers successful in the framework in Cowal are Care UK, Allied and Carr Gomm. A separate framework contract was awarded on Bute and the providers are Allied, Carr Gomm and Carewatch. 3.5 FTE Homecare Procurement Officers are now in post to ensure the robust review/monitoring of the services to ensure a high quality is maintained.

A condition of the tendering exercise was that all services within the framework would have an electronic call monitoring system to log visits to service users which would minimise missed/late visits and allow the Council to monitor continuity of care. These are now all in place, and operational. This will enhance the service monitoring visits carried out

by the Homecare Procurement Officers due to the reports provided by these systems

CARE AT HOME PROVISION

As at 31st December 2013 an approximate total of 1867 hours are being provided to 235 older people within the Cowal area by external providers. A breakdown of the provision is detailed in the table below:

COWAL

Providers on Framework from tender exercise		Weekly hours commissioned	
		Hours at 30 th Sept	Hours at 31 st Dec
1 st preferred provider	Care UK	553	617
2 nd preferred provider	Allied	384	439
3 rd preferred provider	Carr Gomm	73	86

Existing Providers		Weekly Hours Commissioned	
		Hours at 30 th sept	Hours at 31 st Dec
Mears Care		382	380
Cowal Carers		273	345
	Total Hours	655	725
Direct Payments		110	110
	Total Hours	765	835

As at 31st December 2013 an approximate total of 2321 hours are being provided to 164 Older People within the Bute area by external providers. A breakdown of the provision is detailed in the table below:

BUTE

Providers on Framework from tender exercise		Weekly hours commissioned	
		Hours at 30 th Sept	Hours at 31 st Dec
1 st preferred provider	Allied	1289	1387
2 nd preferred provider	Carr Gomm	49	77
3 rd preferred provider	Carewatch	82	82

Existing Providers		Weekly Hours Commissioned	
		Hours at 30 th Sept	Hours at 31 st Dec
Care Plus		884	775
	Total Hours	884	775
Direct Payment		14	14
	Total Hours	898	789

Staff recruitment is an on-going issue in Cowal. This issue is not new to this locality, due to the rural areas involved, however it means the Council continues to purchase services off contract to meet demand. Recruitment is an on-going problem we are facing across the Council area and the Procurement and Commissioning Team, Adult Services and the Independent Providers are working in partnership to identify alternative ways to attract people into the sector.

CONTRACT MANAGEMENT PROCESS

Argyll and Bute Council's Procurement and Commissioning team are responsible for the Contract and Supplier management of these services. This is complimented by the service monitoring and review process carried out by Homecare Procurement Officers and Case Managers. The Procurement and Commissioning Team carry out quarterly contract management meetings that determine the risk rating of each contract. All contracts are risk rated using a combination of Care Inspectorate grades, service concerns and complaints. Additional monitoring is undertaken as required where risk levels increase. There is currently one provider who has enhanced monitoring activity to support performance improvement. In addition, fortnightly contract management meetings are being carried out to assist the provider to focus on their service improvement plan.

A breakdown of the Care Inspectorate grades are detailed in the table below.

Provider	Care Inspection Grades		
	Quality of Care and Support	Quality of Staffing	Quality of Management and Leadership
Allied	6	6	5
Careplus	6	5	6
Care UK	5	5	4
Carr Gomm	6	5	6
Cowal Carers	5	5	5
Mears-Oban/Cowal	3	3	3

*6– Excellent

5 – Very Good

4 – Good

3- Adequate

2 – Weak

1 - Poor

MONITORING ARRANGEMENTS

An ongoing training schedule has been implemented to the Homecare Procurement Officers and a robust monitoring programme has been put in place with both the Procurement and Commissioning Monitoring Officer and Homecare Procurement Officers having close contact with the external providers and service users.

A detailed list of contact with service users and providers for the quarter is detailed below:

Contact	Total carried out Between 01/10/2013 & 31/12/2013	Council Officer involved
Review of care needs with service users, family and provider	140	Homecare Procurement Officer and/or Care Manager
Quarterly Contract and Supplier Meetings with Providers in line with the Scottish Government Guidance on the Commissioning of Care and Support Services	4	Procurement and Commissioning Team / Social Work
Provider Forums - Reshaping care for Older People meetings.	6	Procurement and Commissioning Team/Social Work/NHS

SERVICE MONITORING VISITS

Training has been provided to all Homecare Procurement Officers on individual service monitoring. A schedule of monitoring visits has been agreed and a process to report the outcome of these visits to the Procurement and Commissioning Team has been developed. This information will feed into the quarterly contract and supplier monitoring meetings. Over the course of these meetings individual risk ratings are adjusted as required. The monitoring activity and results for the quarter are detailed below:

Cowal

<u>Provider</u>	Number of Spot Checks/Monitoring Visits	Satisfied/Unsatisfied	Service User Comments
Provider A	2announced 3unannounced	5 Satisfied	Happy with service, no improvements. Times on care plans sometimes differ to logs.
Provider B	6 unannounced	4 Satisfied 2 unsatisfied	Delay in shower installation
			Times on care plans differ, logs not detailed – do not state meal times/ medication
Provider C	2 unannounced	2 Satisfied	Happy with service, care plan could be more up to date.
Provider D	4 unannounced	2 Satisfied 2 Unsatisfied	Happy with service, no improvements
			Arrival/departure times differ
			No continuity of times

Bute

<u>Provider</u>	Number of Spot Checks/Monitoring Visits	Satisfied/Unsatisfied	Service User Comments
Provider A	3 announced	3 Satisfied	Happy with service, no improvements.
			Health has improved since increased care plans
Provider B	9 announced	9 Satisfied	Happy with service, no improvements
Provider C	22 announced	22 Satisfied	Happy with service, no concerns
			Health has improved since increased care plans.

As you can see there has been extensive work carried out this quarter to support the providers and service users. The feedback from the service users and families who have received service monitoring visits has been positive, with 92% of the people spoken to, very happy with the services they are receiving.

SERVICE CONCERNS

There is a clear service concern process in place and from 1st October – 31st December, there has been 6 service concerns received. All service concerns are investigated fully and the Homecare Procurement Officers work closely with the providers to improve any issues raised.

Cowal

<u>Provider</u>	Number of Concerns	Details of Concern	Upheld and appropriate action taken
Provider A	2	Concerns re personal hygiene and communication with new carers. 1 concern is an ongoing investigation.	1 upheld 1 ongoing investigation
Provider B	1	Concerns re late/missed visits. No ID badges for carers	Not upheld
Provider C	2	Concerns re missed and late/early visits. Concerns for health and safety of client	2 upheld

Bute

<u>Provider</u>	Number of Concerns	Details of Concern	Upheld and appropriate action taken
Provider A	1	Concern re care tasks/lack of knowledge	Upheld

For information – The above concerns (6) are the total received in this quarter. The total weekly service currently being delivered by the providers concerned is 4,188 hours per week.

COMPLAINTS

No complaints have been received this quarter

RECRUITMENT/RETENTION

There have been ongoing problems with attracting and retaining staff with the required skills, knowledge and experience within the care at home sector. This is true for both in-house and external providers

4. CONCLUSION

From the evidence gathered, including service users and families input, services are being provided according to the terms and spirit of the contract.

Due to the fluctuations within human services, in terms of demand for services and providers capacity to respond, service concern issues are inevitable. All issues identified within this quarter have been addressed, with the intensive support of the Procurement and Commissioning Team together with the Homecare Procurement Officers to maintain continuous improvement. On-going evaluation and monitoring will ensure good practice and customer satisfaction.

Concern still remains with regards to shortages of staff, resulting in providers being unable to take on packages at short notice. The private providers are actively looking at innovative ways of attracting staff especially within the rural areas. This is a nationally recognised problem across all aspects of the care sector.

5 IMPLICATIONS

5.1	Policy	Consistent with Best Value and National Policy on Re-Shaping Older People's Services
5.2	Financial	None
5.3	Personnel	None
5.4	Equalities Impact Assessment	None.
5.5	Legal	None

For further information, please contact : Jane Lawrence Winch
Area Manager
01369 707348

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ARGYLL AND BUTE COUNCIL**BUTE AND COWAL
AREA COMMITTEE****COMMUNITY SERVICES****1 April 2014**

THIRD SECTOR GRANTS 2014/15

1.0 SUMMARY

- 1.1 This report details recommendations for the award of Third Sector Grants (including Events and Festivals) to Third Sector organisations for Bute and Cowal.
- 1.2 Applications are considered twice yearly in April and August. This is intended to avoid allocation of the full budget at one meeting and enable activities held later in the year to be funded.
- 1.3 The total Third Sector Grant budget made available by the Council for allocation in Bute and Cowal for 2014/15 is £35,000.
- 1.4 The Area Committee agreed to an upper limit of £4,000 to any one organisation in any one financial period, unless there are exceptional circumstances.
- 1.5 A minimum of £5,000 should be carried forward for allocation at the Area Committee meeting in August.
- 1.6 Eighteen applications have been received, 2 of which are for Events and Festivals.

2.0 RECOMMENDATIONS

- 2.1 The 18 organisations listed below are awarded funding from the Third Sector Grants budget.
- 2.2 Those organisations that have received funding for two years or more should not be awarded more than the amount they received in 2013/14 unless increased developmental aspects are detailed in the application.
- 2.3 Where possible, and if appropriate, new applicants should receive all or most of the amount requested (up to 50% total project costs), unless a very large amount of funding is sought.
- 2.4 Grants will only be awarded pending receipt of the correct paperwork; an approved financial check; and an End of Project monitoring form (if a grant was awarded in previous year).

Ref No	Organisation	Grant 12/13	Grant 13/14	Total Project Cost	Amount Requested	Recommendation	
1	Ardentinny Community Trust	£1,440	£0	£4,450	£2,450	£2,000	
2	Bute Advice Centre	£4,000	£845	£55,150	£10,000	£2,000	
3	Bute Agricultural Society*	£0	£900	£12,450	£1,150	£650 Underwrite	
4	Bute Community Band	£0	£0	£2,000	£1,000	£1,000	
5	Cowal Community Care Forum	£0	£1,700	£8,000	£4,000	£2,000	
6	Cowal Fest	£2,775	£1,585	£3,945	£2,945	£1,500	
7	Cowal Music Club- Live Music	£450	£460	£4,500	£2,000	£750	
8	Creative Words in Cowal*	£0	£0	£2,400	£1,200	£1,200	
9	Dunoon and Cowal Elderly Forum	£300	£300	£440	£340	£220	
10	Dunoon and Cowal Youth Project	£6,750	£4,000	£17,000	£8,500	£4,000	
11	Innellan Bowling and Tennis Club	£0	£0	£1,575	£825	£780	
12	Kilfinan Community Forest Company	£0	£0	£2,700	£2,000	£1,300	
13	Sandbank Community Development Trust	£0	£0	£3,340	£2,340	£1,500	
14	Starter Pack Cowal	£0	£0	£1,900	£1,800	£950	
15	Strachur & District Community Development	£0	£1,500	£14,627	£7,200	£1,500	
16	United Church of Bute - Pass it On Project	£3,840	£0	£12,000	£6,000	£3,000	
17	Youth Stuff	£500	£0	£5,960	£3,000	£2,000	
18	Artmap Argyll	£1,900	£1,500	£25,670	£12,670	tbc	
		Total Recommended					£26,350
		Balance					£8,650

*Events and Festivals

3.0 DETAIL

Ref No	Organisation	Rationale for grant allocation
3.1	Ardentinny Community Trust	A contribution towards the completion of path network around the entrance to the garden to allow full access for disabled clients
3.2	Bute Advice Centre	A contribution towards the running of the project. Big Lottery funding for the project ends on 30 th June 2014. The group scored highly as it has experienced an increased workload due benefit changes, therefore an increase in grant funding is recommended.
3.3	Bute Agricultural Society	A contribution towards staging the annual agricultural show and ploughing match.

3.4	Bute Community Band	A contribution towards the purchase of sheet music to add to their library and the purchase of uniforms for the band.
3.5	Cowal Community Care Forum	To promote strong public involvement in the health and social care integration. Provide information on the process to members of the public.
3.6	Cowal Fest	A contribution towards the staging of a series of events including walks in Cowal.
3.7	Cowal Music Club- Live Music	A contribution towards the staging of a concert and workshops to create more awareness of the Cowal Music Club. The Club is creating a piece of music to celebrate their success over 70 years of functioning. This is additional to the normal activities of the group. The project scored highly and the recommendation reflects this.
3.8	Creative Words in Cowal	A contribution towards the staging of a one-day mini book festival in June 2014. Five successful Scottish authors will provide readings and talks to young people.
3.9	Dunoon and Cowal Elderly Forum	To assist with the costs of providing an excursion to Mount Stuart, Bute for the end of session to allow the members to socialise. This group provides a valuable service to the elderly residents.
3.1	Dunoon and Cowal Youth Project	To provide a project workers salary, volunteer expenses and purchase of materials for activities within the youth project. The project relies heavily on grants to function, but it scored highly and the recommendation reflects this.
3.11	Innellan Bowling and Tennis Club	A contribution towards coaching and taster session for bowling and tennis for the coming session.
3.12	Kilfinan Community Forest Company	A contribution towards a series of Summer events at Kilfinan forest for locals and visitors. The group are hiring bands and erecting a marquee to accommodate a small market.
3.13	Sandbank Community Development Trust	A contribution towards a series of events to promote the village of Sandbank with a winter Gala and a possible firework display as well as Christmas lights and a tree. There will be other events devised to promote the village and the group are working closely with the school.
3.14	Starter Pack Cowal	A contribution towards the running costs of the project including insurance, small electrical goods, duvets and pillow. The take up of services is estimated at 50 families per year.
3.15	Strachur & District Community Development	To improve the drainage of the pitch and reseeding and treatments to the pitch to bring it up to an acceptable standard.
3.16	United Church of Bute -Pass it On Project	To supply starter packs for vulnerable groups especially young people obtaining first -time tenancies and also to replace goods for older people.
3.17	Youth Stuff	To engage a professional youth drama facilitator to run the project as the existing drama worker is moving on. Also the group wishes to forge links with drama groups in Inverclyde.
3.18	Artmap Argyll	Organisation has applied to all 4 areas and remains under consideration at this moment

4.0 CONCLUSION

4.1 All organisations have been contacted and grant applications assessed.

5.0 IMPLICATIONS

5.1 Policy: None

5.2 Financial: As per area budget allocation.

5.3 Legal: None

5.4 HR: None

5.5 Equalities Consistent with the Equal Opportunities policy of Argyll and Bute Council.

5.6 Risk: Monitoring of the process will minimise any risk to the Council

5.7 Customer Service: None

6.0 APPENDICES

6.1 Officer assessment reports submitted.

Margaret Fyfe
Community Development Manager

12 March 2014

For further information contact: Liz Marion, Community Development Officer for Bute and Cowal. Tel No 01369 707166.

ARGYLL AND BUTE COUNCIL

**BUTE & COWAL
AREA COMMITTEE**

CUSTOMER SERVICES

1st April 2014

AREA SCORECARD FQ3 2013-14

1 Background

- 1.1 This paper presents the Area Scorecard, with exceptional performance for financial quarter 3 of 2013-14 (October to December 2013). Where commentary has been entered in Pyramid, it is included here.

2 Recommendations

- 2.1 It is recommended that the Area Committee notes the exceptional performance presented on the Scorecard.

Jane Fowler
Head of Improvement and HR

For further information, please contact:

David Clements
Improvement and Organisational Development Programme Manager
(Planning and Performance Management)
01465 604205

Environment	Target	Bute & Cowal	Council
Car Parking income to date - B&C	£ 99,998	£ 51,236 R ↑	£ 621,296
Dog fouling - number of complaints B&C	27	35 R ↑	82
Dog fouling - number of fines issued B&C	5	5 ↑	6
LEAMS - B&C Cowal	73	79 G ↓	78
LEAMS - B&C Bute	73	79 G ↑	

Economy	Target	Bute and Cowal	Council
All Local Planning Apps: % processed in 2 months in B&C	70.0 %	79.3 % G ↓	77.0 %
Householder Planning Apps: % processed in 2 months in B&C	90.0 %	91.3 % G ↓	94.1 %
Local (excl HH) Planning Apps: % processed in 2 months in B&C	70.0 %	71.4 % G ↓	69.3 %
CC1 Affordable social sector new builds - B&C	0	0 G →	8
* ACHA - currently no ACHA data in Pyramid *			

Education	Target	Bute & Cowal	Council
% positive destinations Dunoon Grammar ACY 11/12		87 %	92.4 %
% positive destinations Rothesay Academy ACY 11/12		83 %	
HMIE positive School Evaluations - B&C Sec		100 % →	100 %
% 5+ SCQF level 6 Dunoon Grammar ACY 11/12	12.60 %	6.45 % R ↑	13 %
% 5+ SCQF level 6 Rothesay Academy ACY 11/12	12.60 %	10.00 % R ↓	
School % unauthorised absence Dunoon Grammar		3.0 % ↑	1.4 %
School % unauthorised absence Rothesay Academy		3.1 % ↑	

Roads	Target	Bute & Cowal	Council
% road network to be considered for maintenance - SRMCS Red <small>A&B - no area data available</small>	20.0 %		
% road area resurfaced/reconstructed - B&C	2.55 %	R ↑	
% road area surface treated - B&C	4.36 %	R ↑	
% Cat 1 road defects repaired by end of next working day - B&C	90 %	100 % G →	87.7 %
Street lighting - % B&C faults repaired within 7 days	88 %	94 % G ↓	92 %

Adult Care	Target	Bute and Cowal	Council
B&C - % of Older People receiving Care in the Community - In Year	80.0 %	66.3 % R ↓	75.7 %
B&C - % of Older People receiving Care in the Community	80 %	68 % R ↓	73 %
B&C - No of Substance Misuse Clients			
B&C - No of SM Care Assessments outstanding over 21 Days	5		

Children and Families	Target	Bute and Cowal	Council
CA12 B&C - Total No LAAC		46 ↓	129
CA25 B&C - % Reviews of LAAC Convened within Timescales	100 %	97 % R ↓	99 %
CP5 B&C - No of Children on CPR		8 ↑	32
CP16a B&C - No of Children on CPR with a completed CP plan		8 ↑	32

Community Resilience	Target	Bute & Cowal	Council
B&C % community councils with emergency plan	70 %	25 % R →	
B&C % community councils developing an emergency plan		83 % ↑	



Bute and Cowal Area Scorecard Exceptions FQ3 13/14

Environment

	FQ2	FQ3	Target FQ3
Car Parking income to date - B&C	£ 37,701 R ↑	£ 51,236 R ↑	£ 99,998
Dog fouling - number of complaints B&C	43 R ↑	35 R ↑	27

Economy

	FQ2	FQ3	Target FQ3
No exceptions			

Education

	AY 10/11	AY 11/12	Target AY 11/12
% 5+ SCQF level 6 Dunoon Grammar	6.13 % R ↑	6.45 % R ↑	12.60 %
% 5+ SCQF level 6 Rothesay Academy	13.95 % G ↑	10.00 % R ↓	12.60 %

Roads

	FQ2	FQ3	Target FQ3
No exceptions			

Adult Care

	FQ2	FQ3	Target FQ3
B&C - % of Older People receiving Care in the Community - In Year	74.4 % R ↑	66.3 % R ↓	80.0 %
B&C - % of Older People receiving Care in the Community	69 % R ↑	68 % R ↓	80 %

Children & Families

	FQ2	FQ3	Target FQ3
CA25 B&C - % Reviews of LAAC Convened within Timescales	100 % G →	97 % R ↓	100 %

Community Resilience

	FQ2	FQ3	Target FQ3
B&C % community councils with emergency plan	25 % R →	25 % R →	70 %

Performance worth noting

Environment

	Target	Bute & Cowal	Council
LEAMS - B&C Cowal	73	79 G ↓	78 ✓
LEAMS - B&C Bute	73	79 G ↑	78 ✓
Street lighting - % B&C faults repaired within 7 days	88 %	94 % G ↓	96 % ✓

Continuing positive performance

Education

			Council
School % unauthorised absence	Dunoon Grammar	3.0 % ↑	1.4 % !

Roads

	Target	Bute & Cowal	Council
% Cat 1 road defects repaired by end of next working day - B&C	90 %	100 % G →	89.2 % ✓

Success measure	Target	Actual	Traffic light	Trend	Comments
CA25 A&B - % Reviews of LAAC Convened within Timescales	100%	99%	Red	Descending	The Independent Reviewing Service reviews the care plans for all Looked After and Accommodated Children (LAAC). The service has completed 99% of the reviews for the last quarter within the specified timeframe frame (Children (Scotland) Act 1995). There will be occasions when a review will need to be postponed and this often due to availability of the child or their parents.
CA25 B&C - % Reviews of LAAC Convened within Timescales	100%	97%	Red	Descending	See above
CP5 - No of Children on CPR		32		Ascending	Number of children on the CPR had gradually risen over recent quarters; this reflects involvement with some larger families/ sibling groups.
LEAMS - B&C Bute	73	79	Green	Ascending	Bute - the level of performance remains above our target at 79, however, there has been a fall over the past month from performance levels of 86 and 81. It is important that this is monitored to ensure that there is not a trend setting in, and take the necessary actions to prevent any further drop in the LEAMS performance.
LEAMS - B&C Cowal	73	79	Green	Descending	Cowal - the level of performance in the street cleanliness operation did have a dip during the month of November, however remains well above the target and is very good, presently sitting at 81. Maintaining this level of performance is what we must strive to achieve and through the re-scheduling of our operation through the winter months to address the Amenity Services savings.
Car Parking income to date - B&C	£100K	£51,236	Red	Ascending	The Amenity Wardens continue to support the enforcement of car parking, together with their other areas of enforcement, however, the trend remains below the income target. The car parking targets is an area Roads and Amenity management are requiring to re-assess and have a more realistic target set

Success measure	Target	Actual	Traffic light	Trend	Comments
A&B % of Older People receiving Care in the Community - In Year	80%	76%	Red	Descending	See below
B&C - % of Older People receiving Care in the Community - In Year	80%	66%	Red	Descending	See below
Cowal - % of Older People receiving Care in the Community - In Year	80%	55%	Red	Descending	See below
Bute - % of Older People receiving Care in the Community - In Year	80%	83%	Green	Descending	See below

Success measure	Target	Actual	Traffic light	Trend	Comments
AC1 - % of Older People receiving Care in the Community	80%	73%	Red	Ascending	<p><u>FQ3 13/14 update</u> The provider for MAKI withdrew and we have now commissioned a new contract with a different provider. This will hopefully help with provision of more robust homecare over MAKI. There are similar difficulties across the other localities and we are currently reviewing the provider contracts with a view to improving recruitment and retention and increased capacity in all areas. Additional work is ongoing with NHS Highland in respect of the operational practices of the Extended Community Care Teams with a target of reducing hospital admissions and improving discharge options. FQ3, 13/14 Overall Balance of Care continues to show some very gradual improvement. April 12: 67% April 13: 72% Dec 13: 73% Major issue continues to be twofold: 1. Historical clients who were admitted when relatively fit and healthy who have long length of stay. 2. Poor performance from Cowal area both historical and present. All other areas achieving 80% plus in the community approx. 60% of the nine months to date for 13/14. Cowal's in year performance at best was 67%. Note performance in Bute is significantly higher than that in Cowal. Action: Further work specifically in the Cowal area to address poor in year performance. Care at Home Care at home performance continues to improve against a robust target of 80%. Total number of service users is increasing and the flexibility of the service around evenings and weekends continues to develop. Care Home placements have stabilised during the first 6 months of the year hence the increased numbers in Home Care does not result in a significant % change in the balance of care.</p>
B&C - % of Older People receiving Care in the Community	80%	68%	Red	Descending	See above

Success measure	Target	Actual	Traffic light	Trend	Comments
Dog fouling - number of complaints B&C	27	35	Red	Ascending	See below
Dog fouling - number of complaints BUTE		21		Ascending	The number of complaints continues to be higher than Amenity Services management are comfortable with. The warden service continues to carryout patrols, including joint patrols with the police. There has been an added strain on the warden service over the past few months due to a long term illness within the Bute and Cowal management team. When I go back out to community councils and other partners to communicate the future service model through the Amenity Services savings, this issue will be raised with partners in an attempt to have them communicate details of offenders in an attempt to assist in positive enforcement.
Dog fouling - number of complaints COWAL		14		Ascending	Over the period of FQ3 the number of complaints has declined, however, over the three month period remains higher than Amenity Services management would like to see. The warden service continues to carryout patrols, including joint patrols with the police. There has been an added strain on the warden service over the past few months due to a long term illness within the Bute and Cowal management team. When I go back out to community councils and other partners to communicate the future service model through the Amenity Services savings, this issue will be raised with partners in an attempt to have them communicate details of offenders in an attempt for the groups/partners to assist in positive enforcement.
Dog fouling - number of fines issued B&C		5		Ascending	Over the period of FQ3, five fines have been issued in the Bute and Cowal area. Amenity Services are aware that this issue is one which causes disappointment and disgust amongst the communities and will ensure that enforcement continues to be carried out, including the joint patrols with the police.

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1. SUMMARY OF ISSUES

- 1.1** The purpose of this paper is to seek approval from the Bute and Cowal Area Committee on taking forward the Bute and Cowal Economic Development Action Plan (EDAP) as a **working document**, as outlined in **Appendix 1**.
- 1.2** The Bute and Cowal EDAP is a working document so that economic opportunities can be captured and addressed as they arise over the next four financial years. Therefore the in-year and the medium term actions and success measures contained within the Bute and Cowal EDAP will be reviewed and re-profiled on an ongoing basis with a formal review at the end of each financial year.
- 1.3** The Bute and Cowal EDAP has been developed further to recent discussions with the Elected Members who sit on the Bute and Cowal Area Committee and through a consultation paper shared for comment with Community Planning Partners in the Bute and Cowal area.
- 1.4** The plan in **Appendix 1** highlights in bold text six key actions and associated success measures that will be delivered during the financial year 2014/15 for developing the Bute and Cowal economy. In addition, all the key in-year actions and success measures for the CHORD programme have also been highlighted.

2. RECOMMENDATION

- 2.1** Bute and Cowal Area Committee approves the area EDAP as a working document for the financial year 2014/15 and for the next three financial years up to 2017/18.

3. IMPLICATIONS

- 3.1** The implications for the Bute and Cowal Area Committee are as outlined in **Table 3.1** below.

Table 3.1: Implications for the Bute and Cowal Area Committee	
Policy	The Bute and Cowal EDAP 2013-2018 aligns and adheres, as appropriate, to the overarching EDAP, 2013-2018 and the SOA delivery plans.
Financial	There will need to be ongoing consideration of best alignment between resources and priorities.
Legal	All legal implications at the project level will be taken into consideration.
HR	The Bute and Cowal EDAP priorities will need to be resourced in terms of staff time in the context of the Council's annual service planning process and through shared staff resource discussions with Community Planning Partners.
Equalities	The Bute and Cowal EDAP will comply with all Equal Opportunities policies and obligations.
Risk	If the Bute and Cowal EDAP is not taken forward as a working document then there will be no clear focus on or understanding of the economic development activities, and the associated resources, that will have the greatest beneficial economic impact for the area over the next four financial years.
Customer Service	The Bute and Cowal EDAP will provide internal and external customers with a clear articulation of the key priorities for developing the Bute and Cowal economy, thereby facilitating focus, effective resource planning and partnership working at the local level.

For further information contact:

Fergus Murray, Head of Economic Development and Strategic Transportation, tel: 01546 604293
Ishabel Bremner, Economic Development Manager, tel: 01546 604375.

Appendix 1: Bute and Cowal Economic Development Action Plan

Bute and Cowal Economic Development Action Plan

As detailed in the Local Development Plan the aspirations for the Bute and Cowal area for 2024 are outlined below:

- A place that **enjoys revitalised town centres and waterfronts** in both Dunoon and Rothesay, with Dunoon taking full advantage of its gateway position to the Loch Lomond and Trossachs National Park and Rothesay capitalising on its outstanding built heritage.
- A **competitive place, better connected to the global economy** with thriving local rural communities that provide an incentive for businesses to locate to, particularly major new tourism developments in places such as Portavadie, Castle Toward and Ardyne.
- A place of **outstanding natural and built heritage** with enhanced natural assets, better public realm and restored iconic buildings such as the Royal Hotel and Pavilion in Rothesay and the Queen's and Burgh Halls in Dunoon.
- A better **connected and accessible place** with improved ferry services, road and active travel links, together with improved telecommunications networks and broadband coverage.
- A place that can offer a **wide range of housing choice** in places with modernised essential services and infrastructure, with a focus of larger scale growth in Rothesay and Dunoon.

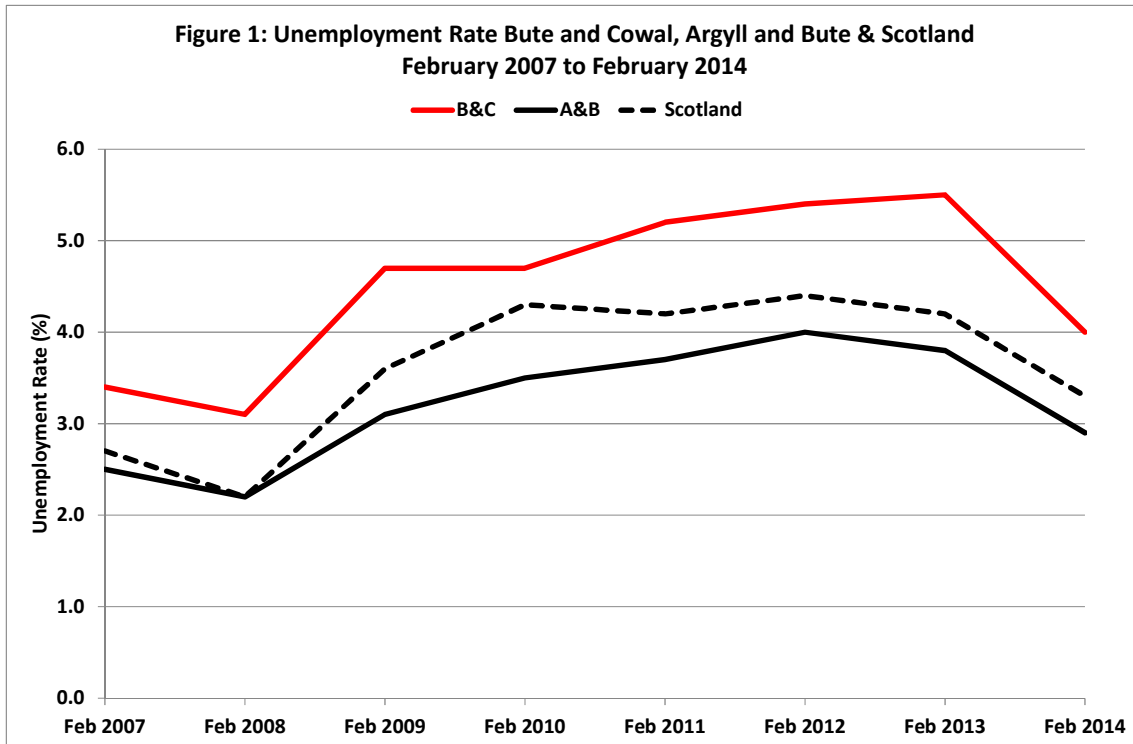
Overview

With close proximity to Glasgow, a pristine natural environment with opportunities for growth in the aquaculture and quality food and drink industry, the significant built and cultural heritage of its communities, such as Dunoon and Rothesay, make this area a location for resort tourism and short-breaks. Both Dunoon and Rothesay have the potential to build more competitive tourism propositions based on their rich built and cultural heritage, diversity of venues and proximity to Glasgow. Dunoon has the additional opportunity to build on the marine leisure market and capitalise on its proximity to the Loch Lomond and Trossachs National Park.

Key Facts for Bute and Cowal (latest available):

- **Resident population 2011:** 21,506 a 4.8% decline since 2001.
- **Total employee jobs 2012¹:** 7,730
 - Total full-time employee jobs: 4,539
 - Total part-time employee jobs: 3,191.
- **Key sectors (% of total employee jobs 2012):**
 - public admin and defence: 17.6%;
 - healthcare: 19%; and
 - tourism: 11.6%.
- **Business start-ups:** third quarter of 2013/14, three start-ups were supported, against a quarterly target of three. End of the third quarter, 13 start-ups supported against a year-to-date target of 14 (93% of target achieved).
- **Unemployment rate:** consistently above the national average over the timeframe depicted in **Figure 1** overleaf, but has fallen by 1.5 percentage points between February 2013 and February 2014 (203 in total: 149 males and 54 females).

¹ Source: Business Register and Employment Survey 2012. It should be noted that this data excludes voluntary workers, the self-employed, working owners who are not paid via PAYE, government supported trainees and HM forces.



Source: Claimant Count, March 2014, NOMIS

Key Facts for Bute and Cowal (continued):

- **Planning applications:** decrease of 25.8% from 2007/08 to 2012/13.
- **Pre-planning applications:** decrease of 8.3% from 2011/12 to 2012/13.

Key Questions (to be addressed during 2014/15):

- What is the relative population decline for Bute and Cowal – compare and contrast each area?
- What are the above demographic and labour market statistics telling us? There is a requirement for a clear evidence base and to remove unsubstantiated information.
- Does the area's workforce have sufficient skills and training to address opportunities and challenges?
- National statistics provide a guide, but more detailed analysis (e.g. self-employment and voluntary sector employment) can be restricted by datasets in terms of the non-availability of data capture down to smaller local areas and the fact that many of these figures are in arrears. We need to get better at recording 'real-time' data, through distinct surveys, etc.

Therefore, the Island of Bute, together with the peninsular community of Cowal, are both facing numerous challenges given their falling population levels and fragile economies. It is important therefore that the area-based Economic Development Plan capitalises on existing and new opportunities to assist further town centre regeneration, to create sustainable economic growth in areas of strength such as tourism and better connectivity to the Glasgow conurbation and beyond.

Competitive Bute and Cowal

Theme – A Competitive Bute and Cowal				
Businesses: Business Gateway – Support to Business Improvement Districts Scotland (BIDS) in Bute and Cowal				
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead partners
1.1.4, CO1 & ET01	Thriving and successful BIDS groups within the Bute and Cowal area.	Business Gateway Advisers and other appropriate Argyll and Bute Council staff to continue to provide support and guidance to the Dunoon BIDS group and any other potential BIDS groups in the Bute and Cowal area.	Identify opportunities for joint working between Argyll and Bute Council’s Business Gateway and Dunoon BIDS group throughout 2014/15.	ABC and discrete BIDS Groups across Argyll.
Small Business Units				
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year and medium term)	Lead partners
1.1.4, CO1 & ET01	To deliver business growth (numbers and turnover) and an entrepreneurship culture in Bute and Cowal.	Encourage business start-ups to and in Bute through the development of small business units aligned to the current availability of housing.	Business Gateway in liaison with HIE to establish a portfolio of business needs (demand and supply issues) on Bute. Completion during 2015. Assess the level of investment in infrastructure required to influence local contractors to provide small business units on Bute.	ABC Business Gateway and HIE.
Place: Town Centre Regeneration in Bute and Cowal				
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead partners
1.2.2, 1.2.3, CO11 & ET02	Establish a strong sense of place in order to regenerate our main towns of Dunoon and Rothesay building on the CHORD Programme in a manner that optimises sustainable economic growth.	Expenditure of residual CHORD funding to conclude CHORD programme and support regeneration outcomes.	Deliver the third of Rothesay THI’s four priority projects - Guildford Court Apartments on Watergate. Anticipated completion date is the summer 2014. Development of the Guildford Square gap site by March 2015. Rothesay Pavilion - secure funding for Heritage Lottery Fund Stage 2 by January 2015. Dunoon Pier – deliver the Dunoon Pier improvements by end of March 2015, as per Regeneration Capital Grant Fund and European Regional Development Fund timescales. Dunoon Queens Hall – contract let by March 2015.	ABC, HS, HLF, HIE and PT. Burgh Hall – community led project. Rothesay Pavilion – community assisted project.

Notes: Ref (SOA, CO and SO) – reference to the Single Outcome Agreement, corporate outcome and service outcome which this particular outcome will contribute towards.
Lead partners: Argyll and Bute Council (ABC), Historic Scotland (HS); Heritage Lottery Fund (HLF); Highlands and Islands Enterprise (HIE); Princes Trust (PT).

Theme – A Competitive Bute and Cowal (continued)				
Sustainable Economic Assets: Priority One - Renewable Energy in Bute and Cowal				
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead partners
1.5.3, CO14 & ET03	Optimise the renewable energy potential for the benefit of Bute and Cowal, Argyll and Bute and Scotland.	<p>Development of the Bute and Cowal green economy – transitional towns and island communities (10 year timeframe). Includes issues such as green deal, community renewables focus (solar, insulation, biomass and wind) and keeping money locally.</p> <p>Scottish Islands Federation in partnership with Argyll and Bute Council to support individuals and organisations on Bute to develop an Island Sustainable Energy Action Plan through the SMILEGOV project.</p>	<p>Preparation of an Island Sustainability Energy Action Plan for Bute during 2014/15 through the SMILEGOV project. Finalised for delivery by September 2015.</p> <p>Training opportunities delivered through the SMILEGOV project with the local Bute community and other key stakeholders by the end of March 2015.</p>	ABC, HIE, ABRA and SIF.
Sustainable Economic Assets: Priority Two – Tourism, Quality Food and Drink, Forestry in Bute and Cowal				
Tourism in Bute and Cowal				
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead partners
1.6.1, CO1 & ET01	Move the industry up the value chain, extend season and improve profile and propositions.	<p>Quality accommodation provision – need to identify the provision, for example: high quality bunkhouses, self-catering to five star hotels with a key link to skills development in the tourism/hospitality industry.</p> <p>Cultural and heritage events packages – day trippers and overnight stays.</p> <p>Social enterprise activity to replace activities and provision affected by the required cuts in public sector spend, for example, Victorian toilets in Rothesay.</p>	<p>Seek support from AITC to conduct and complete an accommodation audit during 2014/15.</p> <p>Increase in tourist spend by 5% during 2014/15 (STEAM and DREAM models with associated costs for local level data).</p>	AITC, VS, HIE and ABC.

Notes: Ref (SOA, CO and SO) – reference to the Single Outcome Agreement, corporate outcome and service outcome which this particular outcome will contribute towards.

Lead partners: Argyll and Bute Council (ABC); Highlands and Islands Enterprise (HIE); Argyll and Bute Renewables Alliance (ABRA); Scottish Islands Federation (SIF); Argyll and the Isles Tourism Co-operative (AITC); Visit Scotland (VS).

Theme – A Competitive Bute and Cowal (continued)				
Sustainable Economic Assets: Priority Two – Tourism, Quality Food and Drink, Forestry in Bute and Cowal				
Tourism in Bute and Cowal (continued)				
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead partners
2.7.4, CO11 & ET02	Develop cruise ship market value chain across Argyll and Bute and improve profile.	Argyll and Bute Council works with partners to grow market. Develop a clear marketing proposition for Bute and Cowal for cruise ships companies, including cultural and leisure activities.	Increase the number of cruise ships passengers to the area during 2014/15 by 5%.	Cruise Scotland, ABC, Shipping Companies, VS and RYA.
1.6.1, CO1 & ET01	Argyll Coastal Waters project delivery.	Work in partnership to deliver this project across two key locations in Cowal (e.g. West Bay, Dunoon and Toward Sailing Club).	Completion of Cowal infrastructure works by end of April 2014.	ABC and STRAMASH.

Notes: Ref (SOA, CO and SO) – reference to the Single Outcome Agreement, corporate outcome and service outcome which this particular outcome will contribute towards.
Lead partners: Argyll and Bute Council (ABC); Visit Scotland (VS); Royal Yachting Association (RYA).

Connected Bute and Cowal

Theme – A Connected Bute and Cowal				
Digital Connectivity/Utilities in Bute and Cowal				
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (medium to longer-term)	Lead partners
2.2.1, CO11 & ET02	Superfast broadband to 85% – 90% of the population by 2020.	Argyll and Bute Council will work closely with HIE to ensure the success of their digital infrastructure project across Bute and Cowal. Argyll and Bute Council will work closely with Community Broadband Scotland to ensure that communities receive the 2mbps broadband provision	Argyll and Bute interests are safeguarded and the HIE project meets its targets for Argyll and Bute, including Bute and Cowal Maximise the £5 million funding available from Community Broadband Scotland.	ABC, HIE, BT, and Ofcom.
2.2.2, CO11 & ET02	Improved mobile phone signal quality and coverage levels throughout Argyll and Bute.	Identify the impacts of various mobile providers’ development plans on coverage across Argyll and Bute. Develop plans with partner organisations to work with the industry to maximise coverage across Argyll and Bute.	Continue to influence mobile phone providers to upgrade coverage across Argyll and Bute, including Bute and Cowal.	ABC and HIE.
2.3.1, CO11 & ET02	Grid – Improvements to transmission network	Argyll and Bute Council communicates needs to the national grid.	Through ABRA continue to influence the National Grid to increase capacity on the network.	National Grid and ABRA.
Transport Infrastructure: Sustainable Transportation, Road, Ports and Harbours/Ferries in Bute and Cowal				
Sustainable Transportation – with a focus on public transport				
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year and medium term)	Lead partners
2.1.2, 2.7.4, CO11 & ET02	Integrated sustainable transport networks.	Influence the delivery of appropriate infrastructure investment in order to increase ferry service reliability to Dunoon.	To re-establish a reliable 1 hour 13 min journey time from Dunoon to Glasgow.	TS
2.1.2, CO11 & ET02	Integrated sustainable transport networks.	Liaise with HIE to conduct research into commuter flow issues for the Bute and Cowal area.	Completion of study during 2015.	ABC and HIE.
2.1.2, CO11 & ET02	Improve cycling and walking network across Bute and Cowal.	Bid submitted to Sustrans, 14 Feb 2014 – Community Link Programme.	Increase usage of cycle network by 5%, through annual monitoring of cycle counters.	ABC, TS, Sustrans, AICCT

Notes: Ref (SOA, CO and SO) – reference to the Single Outcome Agreement, corporate outcome and service outcome which this particular outcome will contribute towards.
Lead partners: Argyll and Bute Council (ABC); Highlands and Islands Enterprise (HIE); British Telecom (BT); Argyll and Bute Renewable Alliance (ABRA); Argyll and the Isles Coast and Countryside Trust (AICCT).

Collaborative Bute and Cowal

Theme – A Collaborative Bute and Cowal				
Skills Development				
Ref (CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead partners
3.6.6, 5.6.7, CO1 & ETO1	Skills development interventions respond to the needs of the Bute and Cowal economy and support individuals and businesses to realise their full potential.	Deliver a skills audit for Bute and Cowal aligned to the proposed Argyll and Bute Skills Investment Plan, led by Skills Development Scotland.	Completion of Skills Audit by end of March 2015.	ABC, SDS, HIE, AITC and AIAF.

Notes: Ref (SOA, CO and SO) – reference to the Single Outcome Agreement, corporate outcome and service outcome which this particular outcome will contribute towards.
 Leader partners: Argyll and Bute Council (ABC), Skills Development Scotland (SDS); Highlands and Islands Enterprise (HIE); Argyll and the Isles Tourism Co-operative (AITC); Argyll and the Isles Agricultural Forum (AIAF).

Compelling Bute and Cowal

Theme – A Compelling Bute and Cowal				
Increase Profile				
Ref (SOA, CO & SO)	Outcome (by year 5)	Actions to achieve outcome	Success measures (in year)	Lead partners
1.3.1, 1.3.2, 1.3.3, CO1 & ET01	Increase the profile of the Bute and Cowal area to attract economically active new residents (individuals and families) inward investors and visitors (with a potential to locate to Bute and Cowal) in order to promote economic development.	<p>Creation of a Promotional Action Plan/Market Campaign with input from local communities and employers.</p> <p>This will include addressing some key questions, such as:</p> <ul style="list-style-type: none"> • who is responsible? • resources required? • who we want to appeal to? • what are the Compelling messages for each key group? • how do we align with the other three Cs? • how do we reach target audiences? • who are our key partners? • how do we monitor? 	Delivery of unified approved plan/marketing campaign for Bute and Cowal (and separately as appropriate) with resources assigned, by the end of 2014.	ABC Comms team, ABC departments, HIE and other appropriate Community Planning Partners.

Notes: Ref (SOA, CO and SO) – reference to the Single Outcome Agreement, corporate outcome and service outcome which this particular outcome will contribute towards.
 Leader partners: Argyll and Bute Council (ABC); Highlands and Islands Enterprise (HIE).

ARGYLL AND BUTE COUNCIL
COMMUNITY SERVICES: EDUCATION

BUTE AND COWAL
AREA COMMITTEE
1st APRIL 2014

SCHOOL HOLIDAYS AND IN SERVICE DAYS: 2015/2016

1. SUMMARY

- 1.1 The Executive at its meeting on 28 November 2013 agreed the framework of main holiday dates for schools in 2015/2016.
- 1.2 These dates were then circulated to schools to consider the remaining in-service days and occasional days.
- 1.3 The final patterns of in-service days and school holidays have now been identified for all schools in Bute and Cowal and these are outlined in Appendices 1 and 2 of this paper.

2. RECOMMENDATIONS

- 2.1 Members are asked to endorse the final patterns of school holidays and in-service days for all schools in Bute and Cowal as outlined in Appendices 1 and 2.
- 2.2 Members are asked to agree that the details of schools holidays and in-service days for 2015/2016 should now be circulated to schools and all relevant organisations.

3. DETAIL

- 3.1 The Executive at its meeting on 28 November 2013 agreed the main framework of school holiday dates for Session 2015/2016.
- 3.2 This framework was circulated to all schools. Head teachers/campus principals were consulted about the five in-service days and the five occasional day's holidays which were to be incorporated into the agreed framework of holiday dates.
- 3.3 As part of the process head teachers/campus principals were asked to consult with other schools with the aim of achieving a consistent pattern of in-service days and occasional day's holidays in their area.
- 3.4 Following this consultation, responses from head teachers/campus principals were submitted to Argyll House and the final patterns of in-service days and school holidays were collated for consideration and endorsement by local committees.

- 3.5 The patterns of in-service days and school holidays for all schools in Bute and Cowal for school session 2015/2016 are outlined in Appendices 1 and 2 which are attached to this paper.

4. CONCLUSION

- 4.1 Following consultation with head teachers/campus principals about the incorporation of in-service days and occasional days holidays into the framework of main holiday dates agreed by the Executive, the pattern of school holidays for 2015/2016 have now been identified.

5. IMPLICATIONS

5.1 Policy	None
5.2 Financial	None
5.3 Legal	None
5.4 HR	None
5.5 Equalities	None
5.6 Risk	None
5.7 Customer Service	Customers/Clients need to know school holiday dates in advance for planning purposes

6.0 APPENDICES

- 6.1 School Holidays (Cowal) 2015/2016
- 6.2 School Holidays (Bute) 2015/2016

Cleland Sneddon
Executive Director, Community Services
February 2014

For further information contact: Carol Evans, Head of Education, Oban Education Office, Dalintart Drive, Oban, Argyll PA34 4EF. Tel: 01631 564908

**COMMUNITY SERVICES: EDUCATION
SCHOOL HOLIDAYS AND IN SERVICE DAYS 2015/2016**

COWAL

**Dunoon Grammar
Strachur Primary
Kilmodan Primary
Tighnabruaich Primary**

**Sandbank Primary
Innellan Primary
St Mun's Primary
Lochgoilhead Primary**

**Dunoon Primary
Strone Primary
Kirn Primary
Toward Primary**

TERM	BREAK	DATES OF ATTENDANCE		PUPIL DAYS	WORKING DAYS
First			17 August 2015 Teachers' In-service Day		
		Open	18 August 2015 Pupils Return		
		Close	27 August 2015	8	9 (9)
			28 August 2015 Teachers' In-service Day		
		Open	31 August 2015		
	October	Close	2 October 2015	25 (33)	26 (35)
		Open	19 October 2015		
		Close	12 November 2015	19 (52)	19 (54)
			13 November 2015 Teachers' In-service Day		
		Open	16 November 2015		
	Christmas	Close	22 December 2015	27 (79)	28 (82)
	Second		Open	6 January 2016	
Close			17 February 2016	31 (110)	31 (113)
			18 February 2016 Teachers' In-service Day		
Open			22 February 2016		
Easter		Close	24 March 2016	24 (134)	25 (138)
		Open	29 March 2016		
Spring		Close	1 April 2016	4 (138)	4 (142)
Third		Open	18 April 2016		
	May	Close	29 April 2016	10 (148)	10 (152)
			3 May 2016 Teachers' In-service Day		
		Open	4 May 2016		
		Close	30 June 2016	42 (190)	43 (195)

**COMMUNITY SERVICES: EDUCATION
SCHOOL HOLIDAYS AND IN SERVICE DAYS 2015/2016**

BUTE

**Rothesay Joint Campus (Rothesay Academy and Rothesay Primary)
North Bute Primary
St Andrew's Primary**

TERM	BREAK	DATES OF ATTENDANCE		PUPIL DAYS	WORKING DAYS	
First			17 August 2015 Teachers' In-service Day			
		Open	18 August 2015 Pupils Return			
	October	Close	2 October 2015	34	35 (35)	
		Open	19 October 2015			
		Close	11 November 2015	18 (52)	18 (53)	
			12 & 13 November 2015 Teachers' In-service Day			
		Open	16 November 2015			
	Christmas	Close	22 December 2015	27 (79)	29 (82)	
	Second		Open	6 January 2016		
			Close	16 February 2016	30 (109)	30 (112)
			17 & 18 February 2016 Teachers' In-service Day			
Open			22 February 2016			
Easter		Close	24 March 2016	24 (133)	26 (138)	
		Open	29 March 2016			
Spring		Close	1 April 2016	4 (137)	4 (142)	
Third			Open	18 April 2016		
	Close		29 April 2016	10 (147)	10 (152)	
	May	Open	3 May 2016			
		Close	30 June 2016	43 (190)	43 (195)	

**ARGYLL AND BUTE COUNCIL
CUSTOMER SERVICES**

**BUTE AND COWAL
AREA COMMITTEE
1st April 2014.**

CRUACH MOR AND CLACHAN FLATS WIND FARM TRUSTS.

1.0 SUMMARY

1.1 This report updates Members on the work of both the Cruach Mhor and Clachan Flats Wind Farm Trusts.

2.0 RECOMMENDATION

2.1 Members are asked to note these updates, which are the most recent of the annual updates required by the Area Committee on the work of the Trusts.

3.0 DETAIL

3.1 The detail of this report is contained at Appendix 1.

4.0 CONCLUSIONS

Members are asked to note the content of the submitted information.

5.0 IMPLICATIONS

- 5.1 Policy: None
- 5.2 Financial: None
- 5.3 Legal: None
- 5.4 HR: None
- 5.5 Equalities: None
- 5.6 Risk: None
- 5.7 Customer Service: None

For further information contact: Shirley MacLeod, Area Governance Manager 01369 707134

Date: 24th February 2014.

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CRUACH MHOR WIND FARM TRUST

REPORT FOR YEAR TO 31ST MARCH 2013

This report is submitted to the Bute and Cowal area committee of Argyll and Bute Council of the activities of Cruach Mhor Wind Farm Trust for the year ending 31st March 2013. At the end of the year the Trustees in office were Councillor Alex McNaughton as the elected member and chairman, Councillor Bruce Marshall and Danuta Steedman and Tom Mowat nominees of Colintrave and Glendaruel Community Council. During the year Martin Mather representing Scottish Power had resigned and had not by the end of the year been replaced.

The annual index linked grant from Scottish Power received during the year was £28,307.39. With interest rates remaining low no investment or deposit account had been operated during the year and the situation remained under review.

During the year twenty two grants had been approved totalling £35,436.70. Grants had been given to the village halls for renovation, to Scouts and Guides, to the school and Shinty club and others. The Development trust had repaid £6,182.60 being part of a grant unused and had been awarded a grant of £10,000 for working capital. Before this was approved the trustees including the trustee from Scottish Power had met with the Development Trust chairman to advise him the grant for working capital was the last the Wind Farm Trust could give. The Development Trust had existed for sufficient time to be self supporting without depending on any further Wind Farm Trust monies.

At the close of the year funds in the Current account with the Royal Bank of Scotland stood at £31,820.77 as shown in the attached statement which has been examined by an independent person.

This report has been prepared by Tom Mowat secretary and treasurer



Waulkmill,
Glendaruel,
Argyll

18th February 2014

CRUACH MHOR WIND FARM TRUST
ACCOUNTS FOR YEAR ENDING 31ST MARCH 2013

CASH IN BANK and RECEIPTS

Royal Bank of Scotland funds at 01/04/12

Current Account	£ 32,053.56	
Less unrepresented cheque	<u>950.00</u>	£ 31,103.56

RECEIPTS

02/07/12	GRE Energy annual grant	£ 28,307.39	
01/11/12	Colintraive and Glendaruel Development Trust Repayment of Grant	<u>6,182.60</u>	<u>34,489.99</u>
	Total Bank opening balance and receipts		<u>£ 65,593.55</u>

PAYMENTS

GRANTS AWARDED

22/06/12	Col/Glen Shinty Club	£ 1000.00	
22/06/12	Kilmodan Primary school	566.00	
22/06/12	Glen Hall Children's summer school	1500.00	
22/06/12	K Williamson Students Grant	500.00	
22/06/12	Walking Theatre Company Cowalfest	1200.00	
22/06/12	1 st Glen Scouts for camping equipment	965.70	
22/06/12	Kilmodan Parent Council	37.00	
22/06/12	Loch goilhead Children's Feis	1500.00	
11/07/12	Glendaruel village Hall	2016.00	
06/09/12	Colintraive Hall energy efficiency upgrade	4663.00	
11/10/12	Children's Halloween party	160.00	
27/11/12	Archimedes training Linda Shaw	799.00	
27/11/12	do do Jelena Finnie	799.00	
03/12/12	Glen Christmas function	300.00	
05/12/12	Development Trust Working Capital	10,000.00	
05/12/12	1 st Glen Scouts	950.00	
05/12/12	1 st Glendaruel Guides	936.00	
05/12/12	Glendaruel Village Hall	3280.00	
10/03/13	David Munro for equipment	995.00	
11/03/13	Colintraive Heritage centre	990.00	
11/03/12	Glendaruel Hall Children's Summer school	1,500.00	
24/03/12	Feis Cheann Loch Goilhle	<u>780.00</u>	
	Total grants		£ 35,436.70

SUNDRY COSTS

Royal Bank of Scotland Charges	60.00	
Dunoon Observer Advertising costs	<u>46.08</u>	106.08

CASH IN BANK ETC

Royal Bank of Scotland balance at 31/03/13

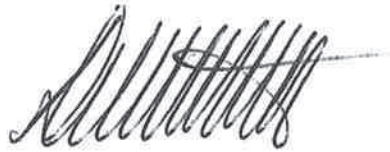
Current account	£ 31,820.77	
Less unrepresented cheques	<u>1,770.00</u>	<u>30,050.77</u>

Total of Grants awarded, costs and closing balance

Equal to receipts etc		<u>£ 65,593.55</u>
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I have examined the financial statements set out above & report that, in my opinion, the financial statements are in accordance with the books of the Trust.

8th May 2013.



Rev. David Whittaker
West Coast Monks

Kames

TIA HNO BENSCH

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Clachan Flats (Cairndow) Windfarm Trust

Report to: Bute & Cowal Area Committee

Report From: Alison Hutchins, Secretary/Treasurer

Date: 10th March 2014

Committee:

Ernie McPherson – Chair

Alison Hutchins – Secretary/Treasurer

Glyn Toplis – Cairndow Community Council Representative

Dot Chalmers – Cairndow Community Council Representative

Martin Mathers – Scottish Power Representative

Councillor Blair – Argyll and Bute Council Representative

January 2013 – December 2013 (9 applications received)

1 - Cairndow Community Council: funding Cairndow children to attend Feis Festival at Lochgoilhead (primary school children age group).

£480 awarded (£60 returned due to less children attending than anticipated) £420 used

2 - Cairndow Community Holiday Activities (a sub committee of the Cairndow Community Childcare): funding Cairndow community summer activities for primary school children.

£1350 awarded (£532 returned as money unused) £818 used

3 – Strachur Primary School: The application was to help with funding for primary school project 'Money School Matters'

£422 awarded

4 - Cairndow Community Council: funding towards community bonfire night.

£1000 awarded

5 - Argyll Fisheries Trust: towards native tree planting on Kinglas river for environmental improvement

£400 applied for, however no money awarded

5 – Cairndow Childcare: funding towards booking Professional Pantomime for the village for Jan 2014

£675 awarded

6 – Here We Are: funding towards 'Tinkers Heart' Restoration

£950 awarded

Total funding applied for - £4,685

Total funding awarded - £4,285

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